



NOTICE OF A PUBLIC MEETING

CRIME CONTROL AND PREVENTION DISTRICT

BOARD OF DIRECTORS

6:00 PM – May 23, 2024

City Hall – Council Chambers

214 Meadow Park Drive, White Settlement, TX 76108

CALL TO ORDER

INVOCATION / PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the CCPD on items that are not listed on the agenda, as well as any consent agenda, executive session, or workshop items. Any person desiring to make a public comment must first fill out a speaker request form, and be recognized by the presiding officer. Individual citizen comments are limited to three minutes. Board members have no obligation to respond in any manner to comments or questions from the public. Any response from a member of the CCPD to comments on items not listed on the agenda is limited to a statement of specific factual information, a recitation of existing policy, or direction to staff to place the subject on the agenda for a future meeting.

CONSENT AGENDA

All items on the Consent Agenda are routine or previously discussed items and will be approved with one motion; however, should a member wish to discuss any item, said item may be removed from the Consent Agenda and considered under Deliberation Agenda.

1. Approval of meeting minutes:
 - a. April 4, 2024

WORKSHOP

2. Hold a workshop to receive information and discuss the Fiscal Year 2024-2025 Budget.

ADJOURNMENT

Notice posted on the 16th day of May, 2024, on the City Hall bulletin board at 214 Meadow Park Drive, White Settlement, Texas by 5:00 p.m.

Amy Arnold
City Secretary

ACCESSIBILITY STATEMENT: The City of White Settlement City Hall is accessible to persons with disabilities. Specially marked parking spaces are available at both Meadow Park Drive and Hanon Drive. Accessible entry through automatic doors meeting ADA requirements is available at the main entrance which is located on the north side of the building. If additional assistance is needed to observe or comment, please contact the City Secretary at least 24-hours prior to the meeting at aarnold@wstx.us



MINUTES OF A PUBLIC MEETING

CRIME CONTROL AND PREVENTION DISTRICT

BOARD OF DIRECTORS

6:00 PM – April 4, 2024

City Hall – Council Chambers

214 Meadow Park Drive, White Settlement, TX 76108

CALL TO ORDER

Board President Pamela Clawson called the meeting to order at 6 PM with a quorum of members present as follows:

CCPD BOARD OF DIRECTORS PRESENT

Joshua Lemons, Director Place 1 - absent
Pamela Clawson, President, Director Place 2
Brinda Rhodes, Director Place 3
Zachary Moten, Director Place 4
Garry Wilson, Director Place 5
Angie Nolan, Vice-President, Director Place 6
Mark Byrd, Director at-large

EXECUTIVE STAFF PRESENT

Christopher Cook, Chief of Police
Roger Yount, Assist. Police Chief
Megan Batchelder, Board Secretary
Brittany Huff, Finance Director

INVOCATION / PLEDGE OF ALLEGIANCE

President Clawson led the Pledge of Allegiance

PUBLIC PARTICIPATION

There were none.

CONSENT AGENDA

Director Wilson made a motion to approve the consent agenda. Director Nolan seconded the motion which was carried unanimously. Approval of the consent agenda included the following:

1. Approval of meeting minutes:
 - a. March 7, 2024

PRESENTATIONS

The following presentations were heard.

2. Presentation of Police Department Updates:
 - a. Budget Review FY 2023-2024.

Finance Director Huff presented the purpose of the Crime Control and Prevention District fund to include revenues and expenditures. A financial dashboard summary of Quarter 1 Fiscal Year revenues and expenditures was also presented with percentage expended breakdowns.

- b. Budget Proposals FY 2024-2025.

Chief Cook presented proposal requests for the upcoming fiscal year to the board with a breakdown and explanation of expense and use of each request. Proposal requests included equipment to enhance officer safety, officer training as mandated by legislative action, and technology updates and enhancements.

- c. Air Show Public Safety Briefing.

Chief Cook invited members to the Wings over Cowtown Friends and Family event taking place April 12th. A briefing over the event schedule, anticipated displays, and flight times was provided.

DELIBERATION AGENDA

3. Board President Clawson led a discussion and consideration to amend the CCPD Rules to allow for agenda packet delivery to move to the Friday before a Thursday meeting, changing from the previously adopted Monday before a Thursday meeting.

Director Rhodes made a motion to amend CCPD rules for Friday packet delivery by 5pm. Director Moten seconded the motion which was carried unanimously.

ADJOURNMENT

With there being no further discussion, Board President Pamela Clawson adjourned the meeting at 7:31 p.m.

Approved this 23rd day of May 2024.

Pamela Clawson
Board President

ATTEST

Megan Batchelder
Board Secretary

CCPD Board of Directors FY2025 Budget Workshop

Brittney Huff

Finance Director

Thursday, May 23, 2024

FY2025 Proposed - Revenue

Funding source for CCPD Fund (08)



Current economic environment



EOY FY2024 Projection



FY2025 Proposed methodology

FY2025 Proposed – Expenditures Base

Materials & Supplies	\$79,225
Contractual Services	\$250,852
Capital Outlay	\$0
Transfers	\$1,095,061
Total	\$1,425,138

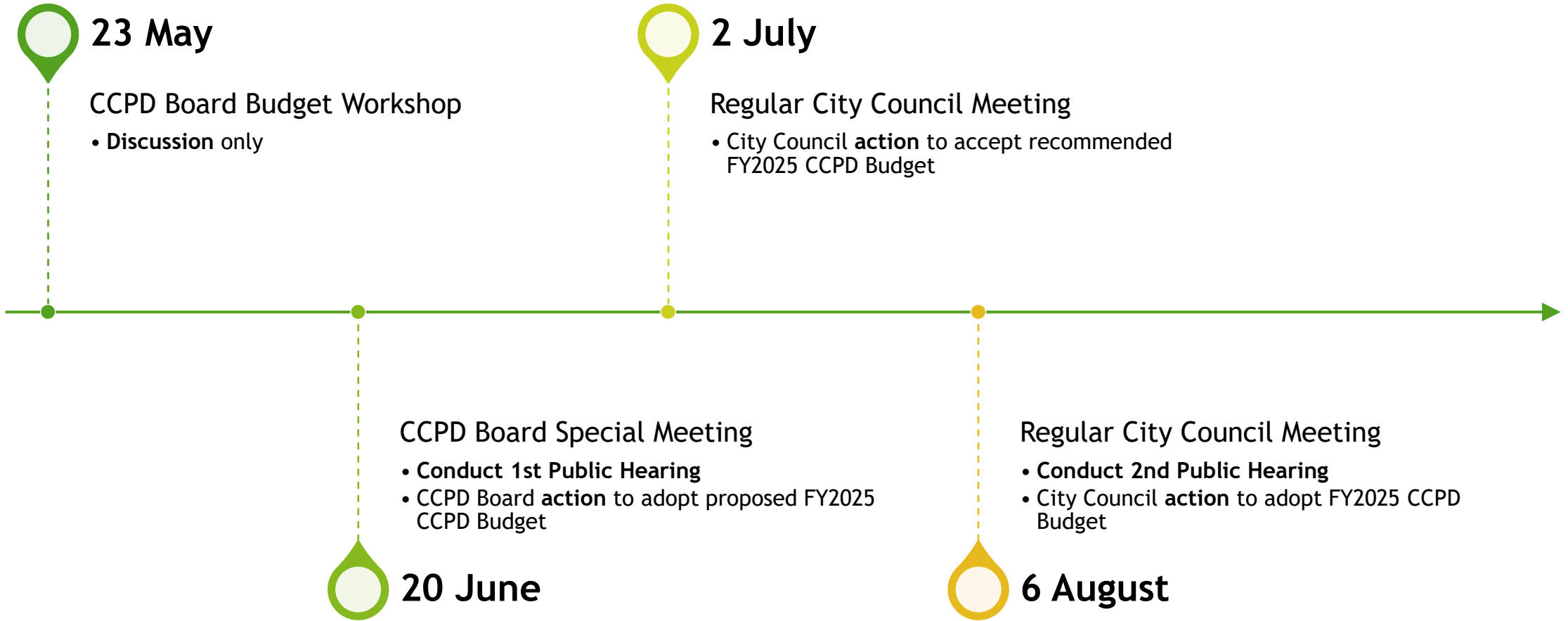
FY2025 - Enhancement Requests

Decision Package Request	Request FY25	Proposed FY2025	FY2026	FY2027	FY2028	FY2029	Total
Motorola M500 Dash Cameras	\$ 33,236	\$ 33,236	\$ 20,400	\$ 20,400	\$ 20,400	\$ 20,400	\$ 114,836
Motorola Compstat and Productivity Dashboard	\$ 47,236	\$ 47,236	\$ 5,798	\$ 5,798	\$ 5,798	\$ 5,798	\$ 70,428
Motorola Touch Application	\$ 17,634	\$ 17,634	\$ 1,544	\$ 1,544	\$ 1,544	\$ 1,544	\$ 23,810
E-Citation Module	\$ 28,374	\$ -	\$ 3,147	\$ 3,147	\$ 3,147	\$ 3,147	\$ 12,588
StarChase	\$ 40,450	\$ 40,450	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 82,450
Drones	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Drone software	\$ 3,500	\$ 3,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 57,500
Footwear	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 31,500
Dell Computers (10)	\$ 2,972	\$ 2,972	\$ 2,972	\$ 2,972	\$ 2,972	\$ 2,972	\$ 14,860
Two (2) side-by-sides	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bicycles (4)	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ear piece (25)	\$ 10,214	\$ 10,214	\$ -	\$ -	\$ -	\$ -	\$ 10,214
Simuntion equipment	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
ATS instaALRT Display Trailer	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Seatbelt Convincer Trailer	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Senior Management Institute for Police	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000
Handheld Radio Expansion	\$ 32,000	\$ -	\$ 9,000	\$ 9,000	\$ -	\$ -	\$ 18,000
	\$ 369,416	\$ 213,542	\$ 85,161	\$ 85,161	\$ 76,161	\$ 76,161	\$ 536,186

FY2025 Proposed – Expenditures Enhancements

	FY25 Base	FY25 Enhancements	<i>FY25 Proposed</i>
Materials & Supplies	\$79,225	\$16,514	\$95,739
Contractual Services	\$250,852	\$18,472	\$269,324
Capital Outlay	\$0	\$178,556	\$178,556
Transfers	\$1,095,061	\$0	\$1,095,061
Total	\$1,425,138	\$213,542	\$1,638,680

Next Steps





Questions?

				Budget Summary FY 2024-2025				
				2022-2023	Current	Requested	Variance	Enhancements for FY2025
Fund	Account	Account Description	Type	FY23 Actuals	FY24 Budget	2024-2025	FY25 v FY24	
Revenue								
8	400-02-005	SALES TAX	R	\$ (1,670,650.98)	\$ (1,424,490.00)	\$ (1,631,970.16)	\$ (207,480.16)	
8	400-60-601	INTEREST INCOME	R	\$ (44,715.72)	\$ (5,000.00)	\$ (5,000.00)	\$ -	
8	400-70-701	MISCELLANEOUS REVENUE	R	\$ (91.38)	\$ -	\$ -	\$ -	
8	400-70-722	SALE OF NON-CAPITAL ASSETS	R	\$ -	\$ -	\$ -	\$ -	
8	400-70-724	SALE OF ENTERPRISE ASSET	R	\$ (54,822.83)	\$ (30,000.00)	\$ (30,000.00)	\$ -	
8	400-80-815	EXTRAORDINARY ITEMS	R	\$ -	\$ -	\$ -	\$ -	
8	400-90-916	TRANSFER FROM DONATIONS	R	\$ -	\$ -	\$ -	\$ -	
					\$ (1,459,490.00)	\$ (1,638,679.75)	\$ (179,189.75)	Proposed to balance budget
Materials & Supplies								
8	551-10-109	MISC MATERIALS & SUPPLIES	E	\$ 1,322.50	\$ 3,830.00	\$ 3,830.00	\$ -	
8	551-10-111	AMMUNITION	E	\$ 7,445.97	\$ 10,712.00	\$ 10,712.00	\$ -	
8	551-10-113	UNIFORMS	E	\$ 60,268.46	\$ 58,783.00	\$ 65,083.00	\$ 6,300.00	FY25 DP - Footwear
8	551-10-118	TOOLS & EQUIPMENT < 5,000	E	\$ 16,848.82	\$ 13,900.00	\$ 16,114.00	\$ 2,214.00	FY25 DP - Earpieces
					\$ 87,225.00	\$ 95,739.00		
Contractual Services								
8	551-20-214	OTHER PROFESSIONAL SERVICES	E	\$ 40,260.77	\$ 24,385.00	\$ 24,385.00	\$ -	
8	551-20-219	CELL PHONES/AIR CARDS	E	\$ 3,610.11	\$ 8,662.00	\$ 8,662.00	\$ -	
8	551-20-221	ANNUAL COMPUTER MAINTENANCE	E	\$ 76,769.36	\$ 26,745.00	\$ 33,217.00	\$ 6,472.00	FY25 DP - Drone software; FY25 DP - Dell computers (10)
8	551-20-222	ENTERPRISE VEHICLE MAINTENANCE	E	\$ 1,252.41	\$ 1,224.00	\$ 1,224.00	\$ -	
8	551-20-223	VEHICLE MAINTENANCE/REPAIRS	E	\$ 54,187.03	\$ 53,050.00	\$ 53,050.00	\$ -	
8	551-20-224	EQUIPMENT MAINTENANCE/REPAIRS	E	\$ 38,843.80	\$ 850.00	\$ 850.00	\$ -	
8	551-20-228	INSURANCE	E	\$ 140.00	\$ 140.00	\$ 140.00	\$ -	
8	551-20-229	DUES/SUBSCRIPTIONS/MEMBER	E	\$ 171.68	\$ -	\$ -	\$ -	
8	551-20-233	TRAVEL & TRAINING	E	\$ 52,692.32	\$ 43,045.00	\$ 55,045.00	\$ 12,000.00	FY25 DP - Senior Management Institute
8	551-20-242	CONTRIBUTE TO OTHER AGENCIES	E	\$ 9,600.00	\$ 11,930.00	\$ 11,930.00	\$ -	
8	551-20-245	ADMIN COST TO GENERAL FUND	E	\$ 84,371.14	\$ 71,225.00	\$ -	\$ (71,225.00)	
8	551-20-246	PAYMENT PLAN - TASERS	E	\$ 5,000.00	\$ 18,446.00	\$ 18,500.00	\$ 54.00	
8	551-20-247	PAYMENT PLAN - RADIOS	E	\$ -	\$ -	\$ -	\$ -	
8	551-20-248	PAYMENT PLAN - BODYWORN CAMERA	E	\$ -	\$ 42,276.00	\$ 42,000.00	\$ (276.00)	
8	551-20-249	PAYMENT PLAN - COMPUTERS	E	\$ 15,771.63	\$ 9,294.00	\$ 20,321.00	\$ 11,027.00	
8	551-20-252	COMPUTER SOFTWARE < \$5,000	E	\$ -	\$ -	\$ -	\$ -	
8	551-20-253	COMPUTER RELATED EQUIP < \$5K	E	\$ 4,081.39	\$ -	\$ -	\$ -	
8	551-20-254	ENTERPRISE LEASE	E	\$ 161,187.94	\$ 215,415.00	\$ -	\$ (215,415.00)	
					\$ 526,687.00	\$ 269,324.00		
Capital Outlay								
8	551-40-410	MOTOR VEHICLES	E	\$ 7,446.04	\$ -	\$ -	\$ -	
8	551-40-415	OTHER EQUIPMENT	E	\$ -	\$ 145,734.00	\$ 178,556.00	\$ 32,822.00	FY25 DP - Motorola Dashcams, Dashboard, Touch Application; FY25 - Starechase; FY25 - Drones; FY25 - Simunition Equipment
					\$ 145,734.00	\$ 178,556.00		
Transfers								
8	551-70-701	TRANSFER TO GENERAL FUND	E	\$ 807,288.00	\$ 854,025.00	\$ 879,645.75	\$ 25,620.75	
8	551-10-XXX	TRANSFER TO INTERNAL SERVICE FUND	E		\$ -	\$ 215,415	\$ 215,415.00	
					854,025	1,095,061		

	FY24	FY25	
Revenue	\$ (1,459,490.00)	\$ (1,638,679.75)	\$ (179,189.75)
Expenditures	\$ 1,613,671.00	\$ 1,638,679.75	\$ 25,008.75
Over/(under)	\$ 154,181.00	\$ -	

Decision Package Request	GL Code	Request FY25	Proposed FY2025	FY2026	FY2027	FY2028	FY2029	Total
Motorola M500 Dash Cameras	551-40-415	\$ 33,236	\$ 33,236	\$ 20,400	\$ 20,400	\$ 20,400	\$ 20,400	\$ 114,836
Motorola Compstat and Productivity Dashboard	551-40-415	\$ 47,236	\$ 47,236	\$ 5,798	\$ 5,798	\$ 5,798	\$ 5,798	\$ 70,428
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E-Citation Module	01-515	\$ 28,374	\$ -	\$ 3,147	\$ 3,147	\$ 3,147	\$ 3,147	\$ 12,588
StarChase	551-40-415	\$ 40,450	\$ 40,450	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 82,450
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Footwear	551-10-113	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 31,500
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Seatbelt Convincer Trailer		\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Senior Management Institute for Police	551-20-233	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000
Handheld Radio Expansion		\$ 32,000	\$ -	\$ 9,000	\$ 9,000	\$ -	\$ -	\$ 18,000
		\$ 369,416	\$ 213,542	\$ 85,161	\$ 85,161	\$ 76,161	\$ 76,161	\$ 536,186

Materials (10) \$ 16,514.00
Contractual (20) \$ 18,472.00
Capital (40) \$ 178,556.00