

Minutes
White Settlement City Council
Regular Meeting



City Hall
214 Meadow Park Drive
White Settlement, Texas

April 6, 2021
7:00 PM

The public was provided the agenda via the city's website as well as access to the meeting via the following statement:

THIS MEETING WILL BE HELD VIA VIDEOCONFERENCE

This Notice and Agenda, and Agenda Packet are available on the City's website. The public may access the meeting via the following link: <https://us02web.zoom.us/j/83142298928?pwd=ei9KbjRxT0Ywd3p1YnJDZUZ01Ndz09>

Meeting ID: 831 4229 8928 Passcode: 016404

Please email the City Secretary at: aarnold@wstx.us if you plan to provide comments during citizen participation or an agenda item. In order to facilitate citizen comments during the meeting, each name on the speaking list will be called at which time you will be provided an opportunity to comment. In lieu of participating in the meeting, you may also email your comments to the City Secretary at: aarnold@wstx.us no later than one hour prior to the meeting, and any comments submitted will be read aloud during the respective agenda item. Although this meeting will be held remotely via videoconference, the public may also speak on agenda items in person at City Hall, where technology will be in place to allow participation.

CALL TO ORDER

Mayor White called the open meeting to order at 7:00 PM announcing a quorum of council members present as follows:

Council Member Paul Moore,
Mayor Pro Tem Evelyn Spurlock,
Council Member Amber Munoz
Council Member Christina Grudzinski, and
Council Member Gregg Geesa

Executive Staff present included City Manager Jeffrey J. James, City Secretary Amy Arnold, and City Attorney Drew Larkin. Other staff present included Executive Administrative Assistant Ann Elias, Community Services Director Rich Tharp, Finance Director Krystal Crump (Foght), Building Official Robert Nunley, Police Chief J. Bevering, Assistant Police Chief T. Denison, and Communications Manager Aaron Hall.

INVOCATION / PLEDGE OF ALLEGIANCE

Mayor White offered the invocation and led the Pledge of Allegiance

CITIZEN PARTICIPATION

Prior to acknowledging speakers, Mayor White made the following statement:

The purpose of this item is to allow citizens an opportunity to address the City Council on items that are not listed on the agenda, as well as any consent agenda, executive session, or workshop items. Any person desiring to make a public comment must first fill out a speaker request form, and be recognized by the presiding officer. Individual citizen comments are limited to three minutes.

The City Council has no obligation to respond in any manner to comments or questions from the public. Any response from a member of the City Council to comments on items not listed on the agenda is limited to a statement of specific factual information, a recitation of existing policy, or direction to staff to place the subject on the agenda for a future City Council meeting.

Michele Cooper (761 Hallvale Drive) addressed the City Council regarding her concern for and opinion of the operations of the Animal Control Shelter.

Eddie Delgado (519 Comal Ave) addressed the City Council regarding board activities and membership including thoughts on revamping the city board program and member training including expectations, deadlines, etc.

Katherine Bastidas (724 June Dr.) addressed the City Council concerning her current permit as a mobile food vendor and noting her understanding of authorized locations to sell as well as her confusion as to why other vendors are on park property. City Manager Jeff James responded to Ms. Bastidas explaining to the City Council the current vendor permit ordinance does not allow vendors to sell on park property unless the party renting the park (ball fields, etc.) invites a concessionaire during their specific event. Mayor Pro Tem Spurlock mentioned she would like a review of the current ordinance.

PRESENTATIONS

The following presentations were made prior to the citizen comments portion of the meeting. Any PowerPoint or documents presented to council during presentations will be attached hereto. Molly Horn, PR/Marketing Coordinator for Alliance for Children was in attendance via zoom to accept the proclamation recognizing April as Child Abuse Awareness Month on behalf of Alliance for Children. Ms. Horn expressed her gratitude and support from the city council and the community. Chief Bevering and Assistant Chief Dennison were present, along with Police Dispatcher Adrienne Steward to make comments and accept the Telecommunicators Week proclamation.

MAYOR / COUNCIL MEMBER PRESENTATIONS:

- 1) Presentation of proclamation recognizing April as Child Abuse Prevention Month
- 2) Presentation of proclamation recognizing April 11 - 17, 2021 as National Public Safety Telecommunicators Week

STAFF PRESENTATIONS:

- 3) City Manager presentation on status of in-person public meetings.
- 4) City Manager presentation to announce a scheduled pre-budget meeting and citizen survey related to waste collection services.

CONSENT AGENDA

Council Member Geesa made a motion to approve the consent agenda. Council Member Moore seconded the motion which carried unanimously. Approval of consent agenda items includes the following:

- 5) Approval of City Council meeting minutes:
 - a. March 2, 2021
 - b. March 4, 2021
- 6) Acknowledge receipt of Monthly Financial Statements for FY 20-21 as of February 28, 2021.

- 7) Approval of Interlocal Agreement with Tarrant County for the reconstruct and asphalt overlay of Marrett Dr., Wilbur St. and Harwell St. from N. Cherry Ln. to N. Roe St., and George St. from S. Judd St. to the Central Park Skate Park.

DELIBERATION AGENDA

FINANCIAL:

- 8) Discuss and consider an ordinance amending Ordinance 2020-09-019 to provide for revisions to the City of White Settlement, Texas operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

Finance Director Krystal Crump (Foght) presented the item explaining the requested revisions

Council Member Munoz made a motion to postpone this item to the May 2021 meeting in order to hold the Pre-Budget meeting prior to considering this item. Mayor Pro Tem Spurlock seconded the motion which carried unanimously.

- 9) Discuss and consider a resolution amending the Donation and Gift Policy.

Finance Director Krystal Crump (Foght) presented the item explaining original adoption in 2016 with proposed amendments to include updating the policy to include all city staff, board members and city council.

Council Member Munoz made a motion to approve a resolution amending the donation and gift policy. Council Member Grudzinski seconded the motion which carried unanimously.

- 10) Discuss and consider an ordinance amending the Identity Theft Prevention Policy.

Finance Director Krystal Crump (Foght) presented the item explaining the original policy adoption in 2008 due to new state laws. Mrs. Crump (Foght) noted minimal changes including security of customer information, review by the city attorney and staff's recommendation to approve.

Council Member Moore made a motion to approve an ordinance amending the identity theft prevention policy. Council Member Grudzinski seconded the motion which carried unanimously.

- 11) Discuss and consider adoption of the City of White Settlement Fund Balance Policy.

Finance Director Krystal Crump (Foght) presented the item explaining prior review and approval in 2011 and noting the purpose of the policy is to establish guidelines for fund balances within each city fund. Mrs. Crump (Foght) mentioned review by the city attorney and staff's recommendation to approve.

Council Member Geesa made a motion to adopt the fund balance policy. Council Member Moore seconded the motion which carried unanimously.

- 12) Discuss and consider adoption of the City of White Settlement Fiscal and Budgetary Policies.

Finance Director Krystal Crump (Foght) presented the item mentioning prior approval in 2009 and the purpose of the policy to provide finance guidelines noting this policy is the main policy covering the city budget. Mrs. Crump (Foght) noted some of the changes including debt management policy guidelines, payment in lieu of taxes as recommended by bond counsel, and updates to the fund balance policy guidelines.

Council Member Munoz made a motion to adopt the purchasing policy which was seconded by Council Member Grudzinski. Council Member Munoz realized the incorrect language and amended her motion to be to adopt the fiscal and budgetary policies. Council Member Geesa seconded the amended motion which carried unanimously.

13) Discuss and consider a resolution amending the City of White Settlement Purchasing Policy.

Finance Director Krystal Crump (Foght) presented the item explaining prior approval in 2017, updates to guidelines including the sale of auction items and review by the city attorney with staff's recommendation to approve. Mrs. Crump (Foght) noted some of the major amendments include the process for change-orders to comply with local government code, grant requirements and adding in currently followed policies that were previously excluded.

Council Member Moore made a motion to approve a resolution amending the purchasing policy. Mayor Pro Tem Spurlock seconded the motion which carried unanimously.

ADMINISTRATIVE:

14) Discuss and consider participation in Texas Division of Emergency Management S.T.E.A.R. (State of Texas Emergency Assistance Registry) program; appointing White Settlement Fire Department Captain as primary custodian and White Settlement Police Department Support Lieutenant and City Secretary as alternate custodians.

City Manager Jeff James presented the item referencing council direction after the February winter storm to present programs which would benefit citizens. Mr. James stated Fire Chief Logan would present this item in detail.

Fire Chief Logan presented the item noting use of the program during hurricane Harvey in which members of WSFD assisted other communities utilizing this program. Chief Logan discussed benefits of the program including its free and voluntary registration process for participation by individuals and municipalities, use of the program by the city's local nursing homes, and the program would be an additional resource the city could provide. Chief Logan mentioned that although the program is free for the municipality to participate in, the city could incur unanticipated expenses as a result of participation. Chief Logan recommends further research prior to authorizing the city's participation in the program.

Mayor Pro Tem Spurlock requested more details and agreed with further research prior to committing to the program. Chief Logan stated the WSFD and WSPD will be working to come up with a plan that would not impact the city financially.

No motion was made on this item.

BOARD APPOINTMENTS:

15) Discuss and consider appointments to the following:

- a. Board of Adjustments and Appeals:
Place 3, currently held by Brinda Rhodes, with a new term to expire February 2023;
Place 5, currently held by Richard Huff, with a new term to expire February 2023.
- b. Planning and Zoning Commission:
Place 6, currently vacant, with a new term to expire February 2024;
Place 7, currently held by Victor Corralejo, with a new term to expire February 2024.
- c. Crime Control and Prevention District:
Place 6, currently held by Angie Nolan, with a new term to expire February 2024.

City Secretary Amy Arnold explained the applications received were provided in the agenda packet for council member review noting only those board positions which were confirmed to desire reappointment prior to agenda publication or an application has been received are listed.

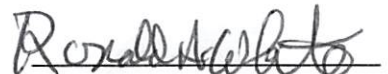
Mayor Pro Tem Spurlock made a motion to reappoint members who have requested reappointment with terms as listed. Council Member Munoz seconded the motion which carried unanimously.

Council Member Munoz made a motion to appoint Jose M. Alfaro to P&Z Place 6 and Torey Osborne-Dill to P&Z Place 7, both terms to expire February 2024. Council Member Geesa seconded the motion which carried unanimously.

ADJOURNMENT

With there being no further discussion, Mayor White adjourned the meeting at 8:10 PM.

Approved this 4th day of May, 2021.


Ronald A. White, Mayor

ATTEST:


Amy Arnold, City Secretary



